



GOVERNMENT OF INDIA
CENTRAL PUBLIC WORKS DEPARTMENT
OFFICE OF THE ASSISTANT ENGINEER (E)
CESD-2/II, CPWD, MSME CAMPUS, Chennai-600032.
aeemsmsubdivision@gmail.com



No: 67 (01)/AE (E)/CESD-2/II/2026-27/ 404

Dated : 22.10.2026

NOTICE INVITING QUOTATION

Online / Offline Sealed quotations in a cover super scribed as " Quotation for - **Construction of Innovation Centre Building for CSIR-CECRI MADRAS Complex, Taramani, Chennai. SH : Annual Complete Service Agreement (CSA) of Photocopier Machine at O/o the EE(E)-Chennai-II, GPRA Campus, Thirumangalam, Chennai and AE(E) -CESD-2/II, MSME Campus, Gunidy Chennai for the period 12 Months** are hereby invited by the undersigned for and on behalf of the President of India for the under mentioned items from the **OEM /OEM Authorized dealers of SHARP Make**, so as to submit online/ reach this office up to **03:00 P.M. on 31.10.2026**. The Quotations will be opened on the same day at **03:30 P.M.** in the presence of intending bidders:-

Name of work :- Construction of Innovation Centre Building for CSIR-CECRI MADRAS Complex, Taramani, Chennai.

SH : Annual Complete Service Agreement (CSA) of Photocopier Machine at O/o the EE(E)-Chennai-II, GPRA Campus, Thirumangalam, Chennai and AE(E) -CESD-2/II, MSME Campus, Gunidy Chennai for the period 12 Months

Schedule of Quantity

S.No.	Description of Items	Qty	Unit	Rate	Amount
1	Annual Complete Service Agreement (CSA) of Photocopier Machine of Photocopier/Multifunction Machine installed at O/o the EE(E)-Chennai-II, GPRA Campus, Thirumangalam, Chennai for the period 12 Months Details of Machine: Make : SHARP Model : BP-20M22 Machine Serial No-43005532 Date of Installation- 30.03.2024 CSA-Including Consumables, Spares (Includes wear & tear part, Electronic parts like mother board, power supply board and all other spares etc) and Service. Note : This work order will be closed with in the time period mentioned or printing of number of copies as mentioned which ever is higher	100000.00	Copies		

2	Annual Complete Service Agreement (CSA) of Photocopier Machine of Photocopier/Multifunction Machine installed at O/o the AE(E) -CESD-2/II, MSME Campus, Gunidy Chennai for the period 12 Months Details of Machine: Make : SHARP Model : BP-20M22 Machine Serial No-33001240 Date of Installation- 30.03.2024 CSA-Including Consumables, Spares (Includes wear & tear part, Electronic parts like mother board, power supply board and all other spares etc) and Service. Note : This work order will be closed with in the time period mentioned or printing of number of copies as mentioned which ever is higher	100000.00	Copies		
	Total				

Total Rupees in words

Contractor

Assistant Engineer (E)
CESD-2/II,CPWD,Chennai-32

Additional Conditions

- 1 The rates quoted should be inclusive of all incidental charges and GST etc.
- 2 The department reserves the right to accept or reject any quotation without assigning any reason.
- 3 The work shall be carried out at GPOA Rajaji Bhawan, Chennai-90 as per the direction of Engineer-in-charge and as per the service instruction and standard practice of OEM.
- 4 **The CSA-Including Consumables, Spares (Includes wear & tear part, Electronic parts like mother board, power supply board, toner, and all other spares) and Service. (Excluding Damages to the outer body or paper trays)**
- 5 The service representative shall make at least one visit per month during normal working hours i.e.09.00 am to 05.00 p.m.
- 6 All spares used in the work shall be as recommended by the OEM
- 7 The contractor has to ensure that the Photocopier Machine shall be in working condition after service and repair
- 8 The Agency shall attend any break down call in between routine service calls immediately.
- 9 Payment will be made after completion of every 3 months.
- 10 No T& P will be supplied by the department

- 11 Any accident / injury happened to the worker during the course of duty, the sole responsibility lies on the contractor for accident / injury. Any risk cover and compensation if necessary in this regard shall be the responsibility of the contractor and the department not liable for payment of any compensation, damages etc, in any way.
- 12 Statutory deduction of GST, Labour Welfare Fund @ 1% & IT @ 2% at source on the total value of work done shall be effected from the bills.
- 13 The Agency requested to inspect the condition of Photocopier Machine before quoting
- 14 Nothing extra shall be paid for any Increase in cost of materials
- The following documents shall be submitted / uploaded along with quotation.
- 15 a. Copy of GST Certificate
b. Copy of Valid OEM /OEM Authorization certificate

Contractor



Assistant Engineer (E)
CESD-2/II,CPWD,Chennai-32

Copy to :

1. The Executive Engineer (E), Chennai-II, CPWD, chennai-40 for kind information please
2. Notice Board.
3. www.etender.cpwd.gov.in

Assistant Engineer (E)